

SOME OF KEBEDE'S COMMENTS FOR THE RECORD

(PLEASE NOTE THAT MY COMMENTS DO NOT IMPLY GOING BACK INTO T FOR THE RECORD)

- 1. THIS PROTOCOL DOES NOT ADDRESS THE REASONS WHY IT WAS DESIRED TO BE PUT IN PLACE. I SUSPECT THIS WAS DESIRED BECAUSE OF THE COMMENTS THAT I GAVE TO OPEN EMAILS COMING FROM THE IS COMMENT SO AL THE MEMBERS.**
- 2. THIS PROTOCOL SEEMS TO SERVE AS A SILENCER TO THOSE OF US WHO WANT TO SHARE NEW IDEAS AND OPPOSE WEAKNESSES/ DEFICIENCIES / UNDESIRABLE PRACTICES, ETC. I- EC N OTHER WORDS, IT DOES NOT ADDRESS SOME OF MY COMMENTS IN WHICH I SUGGESTED THE POSSIBILITY OF MEMBERS TO HIT THE REPLY TO ALL BUTTON AND GIVE OPEN COMMENTS FOR EMAILS SENT FROM THE IS WHERE THE IS ALSO WANTS TO HEAR REFLECTIONS OF THE NMSG -EC MEMBERS.**
- 3. THE ACCOMPANYING MEETING MINUTES HAVE NOT BEEN PREPARED AND ISSUED, WHERE IT WAS ALSO PROMISED THAT ONGOING DISCUSSIONS SHALL BE HELD REGARDING AMENDMENT OF THE COST RULES AND THE COMMUNICATION PROTOCOL SHALL BE . AS A FINAL NOTE, I STRONGLY BELIVE THAT THE APPROVAL OR ENDORSEMENT OF THIS DOCUMENTS FOLLOW FINALIZATION OF THE CONCERNED MEETING MINUTES.**
- 4. ETC.**
- 5.**

PLEASE SEE A COUPLE OF MY COMMENTS IN THE BODY AMONG POSSIBLE OTHERS

Communication Protocol of CoST – Ethiopia (DRAFT)

This communication protocol is prepared following the Action Points identified during the Capacity Building Training organized by the International Secretariat and CoST – Ethiopia held on 10th to 11th August 2015.

1. Meeting of the NMSG – EC

- 1.1 Call for a meeting:** Call for a meeting shall be made by CoST office upon approval from the Chairs.
- 1.2 Announcement of a meeting:** Announcement of a meeting shall be made by CoST office at least three days ahead of the meeting. The call shall be made by either telephone call or mobile text. The agenda and relevant material shall be disseminated via e-mail the same day the calls are extended. Calls for urgent meetings shall be called any time as required.
- 1.3 Recording Minutes of a meeting:** Minutes of a meeting shall be recorded by CoST office and the draft shall be sent to all members (including the ones who did not attend the specific meeting) via e-mail within two days following the meeting.
- 1.4 Commenting of Minutes of Meeting:** Members who participated in the meeting shall share their comments, to all other members, on the Minutes of Meeting, if they have any, within five days after receiving the draft Minutes of Meeting via e-mail. Members who received the comments respond, if they have any, within five

days op on receiving comments. Not giving comments and not responding to comments within the said deadlines shall be considered as not having any comment or response.

- 1.5 **Approving Minutes of Meeting:** CoST office finalizes the Minute of Meeting incorporating the comments received. The final draft shall be read and signed during the next meeting incorporating fine tuning points.
- 1.6 **Documentation of the Minutes of meeting:** The Minutes of Meeting shall be serial numbered and documented by CoST office in such a way that it is accessible to all members. Every member of the NMSG – EC shall get electronic copy of the [APPROVED] Minutes of Meeting.

2 Communications

- 2.1 **Messages / replies to and from the IS:** Written messages / replies to and from the IS shall be addressed to the Chiars and the Country Manager depending on the content of the messages. In any case the messages / replies shall be copied to all other members of NMSG – EC whom the messages are not addressed to.

[KA: THE GREEN HIGHLED PHRASE EXPLAINS THE YELLOW HIGHLIGHTED & UNDERLINED CLAUSE IN THE LAST LINE IN 2.1 ABOVE. SO THE LATTER ADDS MORE MISUNDERSTANDING THAN CLARIFYING THE PROVISION...]

- 2.2 **Messages / replies from CoST – Ethiopia:** Written messages / replies from CoST - Ethiopia shall be prepared by the Chiars and the Country Manager depending on the content of the messages. In any case the messages / replies shall be copied to all other members of NMSG – EC.
- 2.3 **Reports from CoST – Ethiopia:** Reports from CoST – Ethiopia shall be prepared by CoST office and approved by the chairs. It is communicated to the IS through CoST office.
- 2.4 **Audio/video Communications:** Audio / video communications shall be made with the Chair or CoST office depending on the contents of communication.
- 2.5 **Messages from other bodies:** Messages from other bodies shall be received and responded by the NMSG – EC, the Chairs and CoST office depending on the contents of the messages. If CoST office responds to the messages, it informs the Chiars and the NMSG – EC.
- 2.6 **Public Relation Works:** CoST office does the public relation works by consulting the Chairs.

- 3 **Effective date:** This Communication Protocol shall enter into effect this day of November 2015

Construction Sector Transparency Initiative – Ethiopia (CoST – Ethiopia)
Addis Ababa, Ethiopia